

## VERNON YACHT CLUB

### MOORAGE REGULATIONS

The following has been reviewed and approved by the VYC Executive effective  
October 08, 2013

References: A. VYC By-Laws Part 15 Paragraph 75 (a) (b)  
B. VYC By-Laws Part 2

#### **Moorage Committee**

As stated at reference A. paragraph 75(a) the Fleet Captain shall chair a Moorage Committee consisting of at least two knowledgeable members to implement and adjudicate all aspects of the VYC mooring regulations.

#### **Member Eligibility**

Regular members in good standing are eligible to apply for and be assigned moorage.

#### **Application Procedure**

- Eligible members may apply for moorage, by completing the VYC Moorage Application form at Annex A. and submitting to the Moorage Committee.
- The Moorage Committee will review and either assign a moorage slip or assign the member to the Waitlist.

#### **Moorage Entitlement**

Consistent with reference B only one moorage slip shall be assigned per regular membership.

#### **Conditions of Moorage**

- The VYC reserves the right to deny an application based on a visual inspection of the member's boat by the Moorage Committee.
- Passengers and/or materials serving a commercial purpose shall not be embarked, disembarked, loaded or unloaded to or from a boat within the VYC marina. This section shall not be interpreted so as to prevent passengers or materials loading or unloading to or from:
  - Okanagan Quality Life Society – 'Heaven Can Wait'
  - Boats participating in Club authorized activity during Vernon Boat Show
  - Boats engaged in a Club sponsored activity with a fee payable to the Club.
  - A Club member's private boat being shown to prospective buyers by the member or the member's agent.

- The Moorage Committee reserves the right to relocate any boat moored at the Club's facilities, consistent with safety and good boating practices, according to the following principles (a) utilization of each slip to its maximum potential and (b) assignment of slips by members' seniority. Principle (a) shall have precedence over principle (b). Requests for a relocation based on seniority will only be considered when a suitable slip becomes vacant.
- Moorage is non-transferable to joint boat owners. In the event that two or more owners share joint boat ownership, the boat shall be registered in all the joint boat owners' names and each joint boat owner shall be a regular member of the Vernon Yacht Club. Proof of joint boat ownership is required in the form of a bill of sale, a joint boat license, and all the joint boat owners being named on the insurance certificate. A regular member who is also a joint boat owner in a vessel may be waitlisted but must immediately accept a slip assignment being offered and place a boat in that slip as per the moorage regulations or lose his or her place on the waitlist.
- Boats will be assigned to slips of appropriate size. Members purchasing larger or smaller boats will be assigned another slip accordingly.
- From time to time, special VYC sanctioned events (such as: boat show, CYA, CPS, etc.) held at the Club may require moorage. Upon request, a member may be required to move his boat to a temporary slip. Should a member fail to comply, the boat may be moved at owner's expense, with no liability to the Club.
- All boats, their contents and attachments, while at the Club, whether in land storage, in transit, or in the marina shall be entirely at the owner's risk with respect to any loss or damage..
- The boat owner-member shall be liable for any loss, damage, or destruction caused to the Club's property or to any other boat, by the member or guests when under operation and/or care of the member or guest, on board the boat.
- The boat owner agrees to the affixing of a sticker on the boat, placed so as to be clearly visible from the dock, indicating the assigned slip number.
- Members must accompany, and will be held responsible for maintenance/repair personnel who enter the marina on their behalf to do maintenance/repairs.

### **Safety and Security**

- Under normal circumstances the main entrance gate to the marina shall be locked and not blocked open. Members shall remain in attendance when the gate is opened to gain access or leaving the marina.
- **Members shall NOT allow the use of their Key Card by non-members, unless the member accompanies the non-member onto the docks or into the Clubhouse. The member is responsible for the use of their assigned Key Card at all times.**
- The anchoring of any boat within the VYC marina or fastening to the breakwater is strictly prohibited, except in an emergency.
- Electrical power outlets shall be used for minor repairs and cleaning, this does not include heaters. Extended use shall be arranged with the Moorage Committee and

applied for in writing. The Club reserves the right to charge a fee for any person who uses this utility, and will set the rates annually.

- All unattended electrical cords on the docks must meet British Columbia electrical marine code standards and be placed so as to not be a hazard to movement on the docks.
- Any vessel, which, in the opinion of the Fleet Captain, is in danger of sinking, is badly neglected, or is a hazard to other vessels, or the premises, may be removed forthwith by the Club with all related expenses, losses and/or damages charged directly to the member's account.
- All boats under way within the marina shall proceed dead slow and in a cautious and seamanlike manner so as not to roll up a swell, or do damage to other craft or to Club property. Outbound boats have right-of-way.
- The overboard discharge of toilets is strictly prohibited in the marina. The pumping or pouring overboard of petroleum products or sewage is prohibited. No litter shall be thrown overboard or left on the fingers or docks. Storage of flammable liquids must be in approved containers. Pouring of fuel within the marina will result in loss of moorage.
- Reflective, flame, or oil-burning heaters shall not be used within the marina unless someone is in attendance at all times to supervise. The use of unprotected light bulbs is strictly prohibited.
- Anyone having control of a powered boat within the marina must hold a current Pleasure Craft Operator Card (PCOC) and be at least 19 years old.
- Overhang of the dock by the boat's bow, bowsprit, anchor, anchor platform or the like is prohibited.

### **Proper Securing of Boats**

- Members shall be responsible for the safe mooring of their boats, supplying and maintaining dock lines, springs, and/or snubbers. Mooring lines shall be of braided or laid nylon and of an appropriate diameter for the size of the boat. To reduce shock loading on attachment points, any line from a boat to the dock must be fitted with an adequate spring or snubber, except that a docking line of 10 feet or more shall be considered a spring line and exempt from this requirement.
- Boats up to 22 feet LOA shall use braided or laid nylon lines a minimum of 3/8" diameter. Boats over 22 feet LOA shall use braided or laid nylon line of at least 1/2" diameter or larger.
- If a boat's docking lines are insufficient or damaged, the owner will be notified. If necessary the mooring committee will install adequate lines and materials will be charged to the member.
- Outboard motors must be left in the vertical position. Any outboard found in the up position will result in extra moorage charges.
- Prior approval is required before affixing any item to the docks.
- Tenders are not to be stored on the dock, but within the confines of the member's slip space, or within any area so designated.

## Insurance

- **Liability insurance of at least one million dollars, is mandatory for the boat**, the designated mooring member, all owners and all partners of any boat in the VYC marina or on VYC property. A copy of the covering page of the policy, or letter from the insurance company confirming this insurance, must be delivered to the VYC office each year by the anniversary date of the policy. Any member not in compliance may have their mooring privileges suspended or terminated and the boat required to leave the marina.

## Selling a Boat

- When ownership of a member's boat passes to a regular member who has no Club moorage:
  - the moorage is not automatically retained for that boat.
  - the selling member may, in writing to the Fleet Captain, agree to the new owner keeping the boat in the assigned and paid for slip for the balance of the mooring year. In this event, no other moorage will be assigned to the selling member for the balance of that moorage year.
  - at the end of that moorage year, the selling member may elect to; resume moorage or relinquish moorage
  - the buying member would be put on the waitlist and not assume use of the said slip
  - OR
  - if the selling member elects to place another vessel in the moorage and if there is no other moorage available, the new owner must promptly remove the boat from the marina
  - note that the buying member with no assigned moorage should apply for moorage, be wait listed if necessary, and assigned moorage when it becomes available
- should a member sell a boat with the intention of downsizing they may retain their current moorage until a more suitable smaller slip becomes available.
- Any member selling a boat shall notify the Moorage Committee immediately.

## Waitlist

- When eligible members submit an application for moorage and none is available, the Moorage Committee will assign the member to the "Waitlist", in the order of the date the application was received.
- Members will be assigned moorage when a suitable slip becomes available. For example: if a 20' slip becomes available the first boat suitable for that slip will be assigned to that slip.
- The Waitlist will be kept up to date and displayed in the Clubhouse.

### **Sublet List**

- Members must occupy an assigned permanent slip for one year to be eligible to sublet their slip.
- A member may sublet (take a year off without cost) once in every five year period
- A sublet slip will be reassigned temporarily for that year.
- Following the sublet year a slip will be assigned to the subletting member. An effort will be made to reassign the same slip, but not guaranteed.
- Under no circumstances are members to make their own sub-leasing arrangements.
- Members must submit an Application Form to sublet their slip.
- The Sublet List will be displayed in the Clubhouse.

### **Move List**

- Members requesting a move to another slip must submit an Application Form stating the reasons to move.
- The Moorage Committee will review the application, take immediate action, or assign the member to the Move List.
- The Move List will be displayed in the Clubhouse

### **Slip Rental**

- When a member with an assigned slip elects to have no boat in that slip the Club may rent that slip to a waitlisted member. The rental fee shall be decided annually by the executive, collected by the Club with 50% retained by the Club and 50% paid the moored member. The intent is to make maximum use of moorage space and facilitate waitlisted members getting on the water
- An Application Form must be submitted to the Moorage Committee

### **Club Parking**

- All vehicles must be parked within designated areas.
- All trailers parked on club property must be registered with the Moorage Committee. A maximum stay of three (3) days will be allowed June thru September, unless specifically agreed to by the Moorage Committee.

### **Winter Storage**

- Members with assigned and paid up moorage may winter store their boat on the VYC lot at no additional cost.

- Non-mooring Regular Members wishing to store boats on Club property during winter months (November 1 – March 31) will be charged a fee set by the Executive.
- All boats stored on the “hard” must be identified with the member’s name, and contact phone number.
- Any boat stored on Club property shall have current liability insurance of at least 1 million dollars.
- All vessels and/or trailers stored on land for winter storage must be removed from club property no later than April 15<sup>th</sup> of each year.
- An Application Form must be submitted to the Moorage Committee

### **Winter Moorage**

- Non-Mooring Regular members using a slip for winter moorage (Oct 1-Mar 31) will be charged a monthly fee set by the Executive.
- An Application Form must be submitted to the Moorage Committee.

### **Moorage fees and Charges**

- Moorage fees will be based on a slip length/boat length formula effective the Annual General Meeting held November 26, 2007. Assessment of fees on all boats assigned a slip on docks A, B, C, D, E and W4 through W14 will be by the greater of slip length or boat length. Assessment of fees for boats assigned spaces alongside E dock and walkway (Wharves) will be determined by overall boat length.
- Boat measurements will be based on the boat length overall measured to the nearest foot from the furthest point forward to the furthest point aft. This will include swim grids, kickers or fishing engines, dinghies attached to the back of boats, and any other item that is attached to a boat on a regular basis while it is moored in the marina.
- The VYC Executive, upon recommendation of the Moorage Committee will set the following fees and charges annually:
  - Annual Mooring fees
  - Dry land mooring fees
  - Non mooring Regular Member winter storage mooring fees
  - Dry land Regular Member winter storage fees
  - Visitors moorage fees exceeding three days
  - Temporary Rental fees (if required periodically)
- Where a Regular Member has paid moorage for the year, then decides that the moorage is not required:
  - upon written application from the member, stating that moorage is not required for the balance of that year, received at the Club office before March 1<sup>st</sup>, the member will be refunded the full moorage fee. Full refund will not be paid to applications received on or after March 1<sup>st</sup>

- after March 1<sup>st</sup>, a written request for prorated refund of paid moorage fees, must be received at the Club office before June 30th, stating that the member has elected to cancel moorage for the balance of that year
- refunds will be calculated by dividing the members paid moorage fee by 12 to establish the monthly rate
- the member will be charged the monthly rate for each month, beginning January 1<sup>st</sup>, to and including the month in which the application is received, whether they placed their boat in the marina or not. The balance will be refunded
- a member will receive a prorated moorage refund only once in a period of five (5) consecutive years, including the year refunded, and may apply for moorage in any subsequent year, treated as a new application.
- Mooring Regular Members in good standing shall be entitled to retain their moorage privileges. Annually they must complete the Membership renewal form. Moorage fees shall be paid by:
  - Upon receipt of the VYC Membership Renewal and Invoice
  - Moorage Fees not paid by February 01<sup>st</sup> shall be assessed a 15% penalty which will be added to the invoiced total.
  - After March 01<sup>st</sup> the member's moorage is in default and moorage privileges are revoked.
  - The member will have to re-apply for moorage.

### **Marina Etiquette**

- Members and guests must conduct themselves in a manner conducive to the safety and quiet enjoyment of other mooring members and visitors.
- Sailboat halyards must be secured to minimize noise.
- Dogs/pets must be kept on a leash. Any 'poop' must be picked up and discarded in a sanitary manner.
- Swimming in the marina is strongly discouraged. Ladders strategically located throughout the marina are for emergency use only.
- Any disrespectful behavior or failure to abide by these Moorage Regulations shall will be dealt with by the Moorage Committee.

### **Visitor's Moorage**

- Visitors from other Okanagan Lake Yacht Clubs may moor for three days in accordance with agreements between Yacht Clubs.
- Visitors from other recognized Yacht Clubs may be granted moorage for three days.

- Members are requested to advise the Moorage Committee if they are leaving their slip vacant for a period of time to facilitate visitor moorage.
- Boats visiting the marina must carry liability insurance of at least one million dollars.

### **Moorage Appeals and Special Circumstances**

- Members may appeal to the Moorage Committee, in writing, regarding the Moorage Regulations and their application.
- The Moorage Committee will review and render a decision of the appeal. Or,
- Refer the matter to the Executive for a final decision.
- Consistent with the intent of these Regulations the Moorage Committee may review a member's special circumstance and render a variance based on good judgment and use of moorage. Such variances must be presented to the Executive for approval.
- If there is a breach of the mooring policy, which relates to issues concerning safety, insurance, or other matters deemed to affect the overall benefit of the Club, then the Club reserves the right to remove the vessel, present to the provisions of the Warehouse Lien Act and sell it by way of auction, unless all reasonable expenses incurred have been recovered.

### **Annual Review and Approval**

- The Moorage Regulations shall be reviewed annually by the Moorage Committee.
- The Moorage Committee shall submit amendments (if any) to the Executive
- The Executive shall review and approve the Moorage Regulations annually.

### **Annual Moorage Assignment**

- Annually due to member resignations from the Club, subletting, request to move, etc. the Moorage Committee shall meet shortly after March 01 to reassign moorage according to the following order of priority:
  - Current all current assigned moorage (can be done prior to March 01)
  - Reaffirm requests from members already assigned moorage
  - Assign current sublet list members (to original slip preferred)
  - Assign members in previous year sublet slips
  - Assign members requesting a move
  - Assign members on the waitlist
  - Assign members requesting to rent moorage

### **Attachments**

Annex A. VYC Moorage Application



**Vernon Yacht Club (VYC) Moorage Application**

Date: \_\_\_\_\_ circle one **new application** **request to move** **winter moorage**  
**new boat** **sublet** **rental**

Name: \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

**BOAT INFORMATION**

member # \_\_\_\_\_

-

Power \_\_\_\_\_ Sail \_\_\_\_\_ Length \_\_\_\_\_ Beam \_\_\_\_\_ Make \_\_\_\_\_

Boat license \_\_\_\_\_ Boat name \_\_\_\_\_ require power  yes  no

**REQUEST TO MOVE:** current slip # \_\_\_\_\_

Reason to move:

**Winter Storage:** trailer license \_\_\_\_\_

**Moorage Contract and Agreement**

I am a regular member of the Vernon Yacht Club. I have read, understand and accept the VYC Constitution and By-laws as they relate to membership and moorage. As well, I have read, understand and accept the current Moorage Regulations. Further, I understand that from time to time there will be amendments to the aforementioned documents as approved by the VYC Executive which I accept and adhere to as a member of the VYC.

\_\_\_\_\_ Dated \_\_\_\_\_  
Member signature

**Fleet Captain and Moorage Committee Action:**

Date received: \_\_\_\_\_

Assigned to Waitlist # \_\_\_\_\_ date \_\_\_\_\_ Assigned to Move-list date \_\_\_\_\_

Moorage assigned Slip # \_\_\_\_\_ measured overall length \_\_\_\_\_

Assigned to sublet-list for the year \_\_\_\_\_

Fees: \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_  
Slip length or boat length concrete or wood annual moorage fees + GST

Winter Storage Assigned: \_\_\_\_\_

Comments:

-  
-  
-

CC: Office File